

# EXPORT COLLECTION PRESENTATION FORM



You need Adobe Reader 9.0 to view this form. You can download Adobe Reader free of charge.  
PLEASE ENSURE THIS FORM IS COMPLETED ONLINE (TYPED)

To: The Manager

ANZ Trade and Supply Chain Select (Branch)

Date (dd/mm/yyyy)

From (customer name and address, include company identification number if applicable):




Export Verification Ref. No. (if applicable)

Customer Reference

Contact person and Telephone number

I/we request that ANZ handle the attached documents in accordance with instructions marked below.

## COLLECTION

Negotiate by crediting account/s stated below immediately and forward for collection.

Forward for collection and negotiate by crediting account/s stated below upon receipt of the collecting bank's guarantee of the payment of the bill (avalisation)

Forward for collection and credit proceeds to accounts stated below on receipt of payment from Collecting Bank.

Drawee's Bankers (name, address and SWIFT code)





Currency

Amount

Drawee (name and address)





Tenor

## DOCUMENTS PRESENTED (NO OF COPIES)

Originals Duplicates

	Bills of Exchange
	Invoice
	Bill of Lading
	Air Waybill
	Insurance Certificate
	Certificate of origin
	Packing List
	[Other]
	[Other]

Originals Duplicates

	Health Certificate
	Inspection Certificate
	Test Certificate
	Quality Certificate
	Beneficiary's Certificate
	Tally Sheet
	Log List
	[Other]
	[Other]

# EXPORT COLLECTION PRESENTATION FORM

Dispatch documents as follows

Original and Duplicate [one copy/two copies]

## SHIPPING DETAILS

From	To	Via
<input type="text"/>	<input type="text"/>	<input type="text"/>
Shipping Date (dd/mm/yyyy)	ETA of Vessel	
<input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/>	
Carrier Name	Vessel name	
<input type="text"/>	<input type="text"/>	
Description of Goods		
<input type="text"/>		

## COLLECTION INSTRUCTIONS

- |   |  |
|---|--|
| <input type="checkbox"/> Release documents against Payment – D/P (for Sight Collections).   | <input type="checkbox"/> Release documents against Acceptance – D/A (for Term Collections).  |
| <input type="checkbox"/> Obtain advice of acceptance / payment by authenticated telecommunication.  | <input type="checkbox"/> Overseas / local / other bank charges, including commission, stamp duty, telecommunication costs and postage are for drawee's account.          |
| <input type="checkbox"/> ANZ charges (including interest if applicable) are for the account of <input type="text"/> . (Charges for our account will be calculated at the exchange rate applicable on the day of lodgement). | <input type="checkbox"/> Presentation may be delayed until arrival of goods at port of destination without Noting / Protesting.  |
| <input type="checkbox"/> Request buyer's bank to guarantee payment of the bill of exchange (avalise) and confirm by SWIFT   | <input type="checkbox"/> Collect interest at <input type="text"/> % p.a (based on <input type="text"/> day year) from <input type="text"/> to <input type="text"/> date. |
| <input type="checkbox"/> [waive/ do not waive] charges / interest if refused.   |  |

If the drawee has not effected acceptance within  days of presentation or made payment on due date then

- |   |   |
|---|---|
| <input type="checkbox"/> Note or protest for        | <input type="checkbox"/> Advise by Telecommunications |
| <input type="checkbox"/> Do not note or protest for | <input type="checkbox"/> Store and insure goods.      |

## SPECIAL INSTRUCTIONS

Please note: Banks have no obligation to take action in respect of goods to which the documentary collection relates, including storage and insurance of the goods even when specific instructions are given to do so.

# EXPORT COLLECTION PRESENTATION FORM

## CREDIT PROCEEDS TO

Domestic Account No

Foreign Currency Account No

Account held with (Beneficiary's Bank's name and address)

### Charges:

Debit our following account for all charges relating to this instruction:

Currency

Apply proceeds against Forward Exchange

No  Due

Account Number

This application, the ANZ Trade Terms and any other Trade Agreement (as defined in the ANZ Trade Terms) containing terms relating to the Trade Product (as defined in the ANZ Trade Terms) and entered into by ANZ and you (collectively, the **Terms and Conditions**) apply to the Trade Product requested under this application.

By signing this application, you:

- agree that you have a copy of or you have accessed via anz.com the Terms and Conditions; and
- acknowledge that you have read and agree to be bound by the Terms and Conditions.

Signed for and on behalf of the Customer (by the Customer or its Authorised Representatives):

Full Name

Position

Signature

Full Name

Position

Signature

Company stamp or chop (if applicable):

## BANK USE ONLY

Date received (dd/mm/yyyy)

All checks complete

Trade Relationship Officer

Signature(s) verified

Yes  No

Approved by

Manager / Team Leader